

Safer Policy & Performance Board Priority Based Report

Reporting Period: Quarter 1 – 1st July to 30th September 2015

1.0 Introduction

This report provides an overview of issues and progress against key service area objectives and milestones and performance targets during the second quarter of 2015/16; for service areas within the remit of the Safer Policy and Performance Board.

The report has been structured by the following key priorities for Safer PPB, as identified in the Directorate and Corporate Plans:

- Community Safety
- Safeguarding and Dignity (including Consumer Protection and Substance Misuse)
- Domestic Violence
- Drugs & Alcohol
- Environmental Health
- Risk & Emergency Planning

The way in which the Red, Amber and Green, (RAG), symbols have been used to reflect progress to date is explained in Appendix 2 at the end of this report.

2.0 Key Developments

There have been a number of developments within the Directorate during the first quarter which include:

COMMUNITY & ENVIRONMENT

There are no key developments for Community and Environment.

POLICY, PLANNING & TRANSPORTATION

Traffic and Risk & Emergency Planning / Health & Safety

Lunts Heath Road / Wilmere Lane, Widnes

The new traffic signals, at the junction of Lunts Heath Road and Wilmere Lane in Widnes, have now been commissioned. The scheme comprised the installation of traffic signals to reduce delays at the junction, aimed at assisting bus services, improving safety and providing improved pedestrian and cycle crossing facilities in the developing area of North Widnes.

The finished scheme has been well received with several positive comments from residents, pedestrians and road users on how the scheme has improved the situation.

Zebra Crossing - High Street, Runcorn

The consultation for the installation of a zebra crossing on High Street, Runcorn near the NatWest bank has commenced. The intention is that it will create a link from St. Paul's car park, and the footpath from Greenway Road, to the town centre.

COMMISSIONING & COMPLEX CARE

There are no key developments for Commissioning and Complex Care.

PREVENTION AND ASSESSMENT

There are no key development for Prevention and Assessment.

PUBLIC HEALTH

There are no key developments for Prevention and Assessment.

3.0 Emerging Issues

PREVENTION AND ASSESSMENT

There are no emerging issues for Prevention and Assessment.

PUBLIC HEALTH

There are no emerging issues for Public Health.

POLICY, PLANNING & TRANSPORTATION

Traffic and Risk & Emergency Planning / Health & Safety

Network Management

Construction of the Mersey Gateway is continuing and impacting on the road network. This is particularly evident in Runcorn and also with the construction of a new layout of the M56 at Junction 12 where it is proposed to close the eastbound off slip for five weeks from 12th October 2015.

The works will also increase on the Widnes side as Ditton and Moor Lane roundabouts are re-modelled to create a signalised junction. There are also some cross boundary works in Knowsley at the A5300 / A562 junction to construct left turn lanes that could conflict with the ongoing Mersey Gateway project.

Whilst these schemes, with potentially more disruptive impacts to the network in the near future, are impacting upon service delivery and are requiring staff resources to co-ordinate to minimise the impact, every endeavour is being made to select options that minimise the impact on the travelling public and residents of the Borough.

Health & Safety

Trials are being undertaken to investigate a new lone working system. Several systems are being trialled, starting on the 5th October 2015 and will last for four weeks.

There are seven different members of staff, from various teams, involved in testing three separate lone working systems, those being our current system and two other options.

Evaluations will be completed by staff and the results, once compiled, will be analysed. It is anticipated that a report will be taken to Management Team around mid-November for a final decision.

CCTV/Panic Alarms in HDLs

The CCTV/Panic Alarm systems in Halton Lea and Ditton have been linked through to CCTV Control. The systems at Runcorn and Widnes HDLs are being linked shortly.

Mersey Gateway

Works Update

The trestle bridge was closed on 20th May 2015. This was a significant event and was marked with a 'ribbon cutting' event attended by a small number of school children and teachers from Runcorn and Widnes on 5 June 2015.

The project remains on a timescale to open in autumn 2017 as set out in the Project Agreement, with notable works and milestones running from and to:

- UU diversion at Ditton 16/06/15 - 02/12/15
- Mobile Scaffold System assembled (MSS) 07/07/15 - 12/10/15
- UU sewer diversion at Victoria Junction 10/07/15 - 06/08/15

COMMUNITY & ENVIRONMENT

There are no emerging issues for Community and Environment.

COMMISSIONING & COMPLEX CARE

There are no emerging issues for Commissioning and Complex Care.

4.0 Risk Control Measures

Risk control forms an integral part of the Council's Business Planning and performance monitoring arrangements. As such Directorate Risk Registers were updated in tandem with the development of the suite of 2015/16 Directorate Business Plans.

Progress concerning the implementation of all Directorate high-risk mitigation measures relevant to this Board is included within Appendix 1 of this report.

5.0 Progress against high priority equality actions

Equality issues continue to form a routine element of the Council's business planning and operational decision making processes. Additionally the Council must have evidence to demonstrate compliance with the Public Sector Equality Duty (PSED) which came into force in April 2011.

The Council's latest annual progress report in relation to the achievement of its equality objectives is published on the Council website and is available via:

http://www3.halton.gov.uk/Pages/councildemocracy/pdfs/EandD/Equality_-_objectives_progress_report_-_April_2013.pdf

6.0 Performance Overview

The following information provides a synopsis of progress for both milestones and performance indicators across the key priorities that have been identified for Safer PPB, as stated in the Directorate and Corporate Plans.

COMMISSIONING AND COMPLEX CARE

Key objectives, milestones and performance indicators



None applicable to Safer Halton priorities.

PREVENTION AND ASSESSMENT

Key objectives and milestones

None applicable to Safer Halton priorities.

Key Performance Indicators

| Ref | Description | Actual 2014/15 | Target 2015/16 | Quarter 2 | Current Progress | Direction of Travel |
|-------------|---|----------------|----------------|-----------|---|---|
| PA 2 | Percentage of VAA Assessments completed within 28 days (Previously PCS15) (Previously PA5 [12/13], PA8 [11/12]) | 86.8% | 85% | 64.91% |  |  |

Supporting Commentary

PA 3 Percentage of VAA Assessments completed within 28 days:





VAA completed within 28 days is being monitored, exception reports are circulated on a monthly basis.

COMMUNITY AND ENVIRONMENT

Key objectives and milestones

None applicable to Safer Halton priorities.

Key Performance Indicators

| Ref | Description | Actual 2014/15 | Target 2015/16 | Quarter 2 | Current Progress | Direction of Travel |
|-----------------|--|----------------|----------------|-----------------------------|---|---|
| CE LI 10 | Residual household waste per household | 534 kgs | 593 Kgs | 287 kgs <i>Estimated</i> |  |  |
| CE LI 11 | Household waste recycled and composted | 46.8% | 40% | 42% |  |  |
| CE LI 13 | Improved Local Biodiversity – Active Management of Local Sites | 56% | 55 | N/A | N/A | N/A |

Supporting Commentary



CE LI 10 Residual household waste per household: This is a cumulative figure however; indications are that this target will be met.

CE LI 11 Household waste recycled and composted: This is a cumulative figure however; indications are that this target will be met.

CE LI 13 Reported on in Q4

PUBLIC HEALTH

Key objectives and milestones

| Ref | Milestones | Q2 Progress |
|--------------|--|---|
| PH04 | Implement the Halton alcohol strategy action plan working with a range of partners in order to minimise the harm from alcohol and deliver on three interlinked outcomes: reducing alcohol-related health harms; reducing alcohol-related crime, antisocial behaviour and domestic abuse and establishing a diverse, vibrant and safe night-time economy. March 2016 |  |
| PH 04 | Hold a community conversation around alcohol – using an Inquiry approach based on the citizen's jury model of community engagement and ensure recommendations for action are acted upon by all local partners. |  |

Supporting Commentary





PH 04 Alcohol Harm Reduction: Good progress is being made towards implementing the Halton alcohol strategy action plan. Key activity includes:

- Developing a coordinated alcohol awareness campaign plan.
- Delivery of alcohol education within local school settings (Healthitude, R U Different, Amy Winehouse Foundation, Cheshire Police, Alcohol education Trust, wellbeing web magazine).
- Ensuring the early identification and support of those drinking above recommended levels through training key staff members in alcohol identification and brief advice (alcohol IBA).
- Reviewing alcohol treatment pathways
- Working closely with colleagues from licensing, the community safety team, trading standards and Cheshire Police to ensure that the local licensing policy supports the alcohol harm reduction agenda, promoting more responsible approaches to the sale of alcohol (e.g. promotion of Arc Angel and the local pub watch schemes within Halton), promoting a diverse night-time economy.
- Working to influence government policy and initiatives around alcohol: 50p minimum unit price for alcohol, restrictions of all alcohol marketing, public health as a fifth licensing objective.

PH 04 Community conversation around alcohol: The main push for ‘please stop drinking mummy’ campaign ran from February to June 2015, and is still ongoing through social media and websites. The campaign has been well received with good traffic to

sites, and positive feedback from midwives that is helped them to discuss drinking habits with pregnant women.

Key Performance Indicators

| Ref | Description | Actual 2014/15 | Target 2015/16 | Quarter 2 | Current Progress | Direction of Travel |
|----------|--|--------------------------|----------------|---------------------------|---|---|
| PH LI 04 | Alcohol related admission episodes - narrow definition Directly Standardised Rate, per 100,000 population | 814.0 (2013/14) | 808.4 | 761.4 (Q1 2015/16) |  |  |
| PH LI 05 | Under 18 alcohol-specific admissions Crude Rate, per 100,000 population | 60.5 (11/12 to 13/14) | 55.0 | 51.0* (12/13 to 14/15) |  |  |

Supporting Commentary

PH LI 04 Alcohol admissions: Alcohol related admissions during Q1 have reduced from the 2014/15 rate and are below the 2015/16 threshold (target).

PH LI 05 Under 18 alcohol-specific admissions: Good progress is being made related to this indicator with the number of under 18 alcohol-specific admissions continuing to reduce and being below the 2015/16 threshold (target).

**Please note that the 12/13-14/15 data was calculated using local unverified data, so it may change when the final figures are published.*

POLICY, PLANNING & TRANSPORTATION

Key objectives and milestones

None applicable under Safer Halton priorities.

Key Performance Indicators

None applicable under Safer Halton priorities.

Financial Statements

COMMISSIONING & COMPLEX CARE DEPARTMENT

Revenue Budget as at 30th September 2015

| | Annual Budget | Budget To Date | Actual To Date | Variance To Date (overspend) |
|------------------------------------|---------------|----------------|----------------|------------------------------|
| | £'000 | £'000 | £'000 | £'000 |
| Expenditure | | | | |
| Employees | 7,533 | 3,514 | 3,414 | 100 |
| Premises | 243 | 130 | 136 | (6) |
| Supplies & Services | 2,102 | 1,051 | 1,053 | (2) |
| Carers Breaks | 427 | 289 | 288 | 1 |
| Transport | 187 | 94 | 86 | 8 |
| Contracts & SLAs | 90 | 45 | 41 | 4 |
| Payments To Providers | 3,531 | 1,440 | 1,440 | 0 |
| Emergency Duty Team | 93 | 23 | 14 | 9 |
| Other Agency Costs | 640 | 296 | 289 | 7 |
| Total Expenditure | 14,846 | 6,882 | 6,761 | 121 |
| Income | | | | |
| Sales & Rents Income | -218 | -149 | -142 | (7) |
| Fees & Charges | -176 | -88 | -62 | (26) |
| CCG Contribution To Service | -360 | -155 | -133 | (22) |
| Reimbursements & Grant Income | -536 | -230 | -228 | (2) |
| Transfer From Reserves | -620 | 0 | 0 | 0 |
| Total Income | -1,910 | -622 | -565 | (57) |
| | | | | |
| Net Operational Expenditure | 12,936 | 6,260 | 6,196 | 64 |
| Recharges | | | | |
| Premises Support | 174 | 96 | 96 | 0 |
| Transport | 450 | 222 | 222 | 0 |
| Central Support Services | 1,516 | 747 | 747 | 0 |
| Asset Charges | 62 | 0 | 0 | 0 |
| Internal Recharge Income | -2,479 | -397 | -397 | 0 |
| Net Total Recharges | -277 | 668 | 668 | 0 |
| Net Departmental Total | 12,659 | 6,928 | 6,864 | 64 |

Comments on the above figures:

Net operational expenditure is £64,000 below budget profile at the end of the second quarter of the financial year.

Employee costs are currently £100,000 below budget profile. This results from savings made on vacant posts, specifically in relation to Day and Mental Health Services.

In the case of Day Services, the majority of these posts have now been recruited to, and the spend below budget is not anticipated to continue at this level for the remainder of the year. A significant saving proposal has been put forward in relation to

The Mental Health Services staffing budget for the 2016/17 financial year onwards relating to the deletion of vacant posts. The the current year underspend is therefore not set continue for the 2016/17 budget year onwards.

Income is below target to date. There is an anticipated shortfall on Fees & Charges income as a result of revised contract arrangements for the homeless hostel. Additionally, income received from the Clinical Commissioning Group is projected to be below target. This income relates to Continuing Health Care funded packages within Day Services and the Supported Housing Network. The income received is dependent on the nature of service user's care packages. The shortfall is currently estimated to be in the region of £40,000 for the full year.

Trading income from Day Services ventures is forecast to over-achieve this year, principally as a result of contract for student work placements with Riverside College.

A temporary savings target reflecting this increased income is to be considered as part of the 2016/17 budget setting process.

At this stage in the financial year, it is anticipated that a balanced budget overall will be achieved for the year. Whilst income is projected below target, this will be offset by in-year savings in other areas, principally on savings on staff turnover above the set target.

COMMUNITY & ENVIRONMENT DEPARTMENT

Revenue Budget as at 30 September 2015

| | Annual Budget £'000 | Budget To Date £'000 | Actual To Date £'000 | Variance To Date (overspend) £'000 |
|-----------------------------------|------------------------|-------------------------|-------------------------|--|
| <u>Expenditure</u> | | | | |
| Employees | 12,045 | 6,141 | 6,179 | (38) |
| Other Premises | 1,182 | 712 | 690 | 22 |
| Supplies & Services | 1,570 | 643 | 583 | 60 |
| Book Fund | 142 | 71 | 74 | (3) |
| Hired & Contracted Services | 1,151 | 437 | 446 | (9) |
| Food Provisions | 652 | 299 | 292 | 7 |
| School Meals Food | 2,077 | 771 | 755 | 16 |
| Transport | 54 | 22 | 13 | 9 |
| Other Agency Costs | 674 | 249 | 196 | 53 |
| Waste Disposal Contracts | 5,160 | 1,545 | 1,585 | (40) |
| Leisure Management Contract | 1,496 | 547 | 592 | (45) |
| Grants To Voluntary Organisations | 322 | 161 | 155 | 6 |
| Grant To Norton Priory | 222 | 111 | 117 | (6) |
| Rolling Projects | 32 | 32 | 32 | 0 |
| Transfers To Reserves | 0 | 0 | 0 | 0 |
| Capital Financing | 9 | 5 | 0 | 5 |
| Total Spending | 26,788 | 11,746 | 11,709 | 37 |
| <u>Income</u> | | | | |
| Sales Income | -2,229 | -1,152 | -1,062 | (90) |
| School Meals Sales | -2,180 | -717 | -725 | 8 |
| Fees & Charges Income | -3,265 | -1,782 | -1,727 | (55) |
| Rents Income | -235 | -209 | -238 | 29 |
| Government Grant Income | -1,186 | -1,170 | -1,159 | (11) |

| | | | | |
|-------------------------------------|----------------|---------------|---------------|--------------|
| Reimbursements & Other Grant Income | -548 | -402 | -425 | 23 |
| Schools SLA Income | -79 | -79 | -83 | 4 |
| Internal Fees Income | -120 | -66 | -81 | 15 |
| School Meals Other Income | -2,270 | -1,694 | -1,700 | 6 |
| Meals On Wheels | -196 | -98 | -72 | (26) |
| Catering Fees | -225 | -88 | -35 | (53) |
| Capital Salaries | -53 | -24 | -14 | (10) |
| Transfers From Reserves | -44 | -23 | -23 | 0 |
| Total Income | -12,630 | -7,504 | -7,344 | (160) |
| Net Controllable Expenditure | 14,157 | 4,242 | 4,365 | (123) |
| Recharges | | | | |
| Premises Support | 1,947 | 997 | 997 | 0 |
| Transport Recharges | 2,390 | 707 | 706 | 1 |
| Departmental Support Services | 9 | | 0 | 0 |
| Central Support Services | 3,146 | 1,612 | 1,612 | 0 |
| Asset Charges | 3,005 | | 0 | 0 |
| HBC Support Costs Income | -382 | -382 | -382 | 0 |
| Net Total Recharges | 10,115 | 2,934 | 2,933 | 1 |
| Net Departmental Total | 24,273 | 7,176 | 7,298 | (122) |

Comments on the above figures:

The net budget is currently £122,000 over budget profile at the end of the second quarter of the financial year.

Expenditure on employee costs is currently £38,000 over budget profile however this budget does include a staff savings target of £372,250 of which £52,380 relates to premium pay. Although savings were identified last year, delays in the reduction of staff have led to a small overspend to date, however it is anticipated that the savings will be met by year-end. Agency staff expenditure has continued to stay at a significantly lower level than last year with the introduction of the apprenticeship schemes and vacant posts being filled.

Supplies and services are currently under budget profile across all divisions on areas such as advertising, equipment, clothing and training. Expenditure is being restricted in these areas to offset other budget pressures within the department.

Although expenditure on the leisure management contract continues to be over budget profile, the contract is now in its final year and will end in January 2016, after which the service will be brought back in house.

Other agency costs are £53,000 under budget profile, due in the main, to expenditure on Area Forums where some projects have not yet been identified.

Income continues to struggle across the department with sales income, fees & charges and internal catering fees the most significant under-achievers. Last year income for these specific areas underachieved by over £322,000, although this was partially offset by an over achievement on other income streams. Although sales have increased slightly this year, at the midpoint of financial year 2015/16, income is expected to under achieve against budget by a similar figure to 2014/15. Income relating to the collection of green waste has overachieved budget by £40,000 to date. This is not expected to increase further for the rest of the financial year.

PREVENTION & ASSESSMENT DEPARTMENT

Revenue Budget as at 30th September 2015

| | Annual Budget | Budget To Date | Actual To Date | Variance To Date (overspend) |
|------------------------------------|---------------|----------------|----------------|------------------------------|
| | £'000 | £'000 | £'000 | £'000 |
| Expenditure | | | | |
| Employees | 6,818 | 3,212 | 3157 | 55 |
| Other Premises | 113 | 36 | 41 | (5) |
| Supplies & Services | 399 | 197 | 201 | (4) |
| Aids & Adaptations | 113 | 56 | 79 | (23) |
| Transport | 17 | 5 | 5 | 0 |
| Food Provision | 28 | 8 | 10 | (2) |
| Other Agency | 22 | 9 | 9 | 0 |
| | 1,874 | 0 | 0 | 0 |
| Transfer to Reserves | | | | |
| Contribution to Complex Care Pool | 17,330 | 6,836 | 6,778 | 58 |
| Total Expenditure | 26,714 | 10,359 | 10,280 | 79 |
| Income | | | | |
| Fees & Charges | -292 | -131 | -136 | 5 |
| Reimbursements & Grant Income | -149 | -80 | -81 | 1 |
| Transfer from Reserves | -1,001 | 0 | 0 | 0 |
| Capital Salaries | -121 | 0 | 0 | 0 |
| Government Grant Income | -300 | -300 | -300 | 0 |
| Other Income | -3 | -3 | -3 | 0 |
| Total Income | -1,866 | -514 | -520 | 6 |
| Net Operational Expenditure | 24,848 | 9,845 | 9,760 | 85 |
| Recharges | | | | |
| Premises Support | 331 | 165 | 165 | 0 |
| Asset Charges | 175 | 0 | 0 | 0 |
| Central Support Services | 2,193 | 1,048 | 1,048 | 0 |
| Internal Recharge Income | -1,560 | -774 | -774 | 0 |
| Transport Recharges | 49 | 20 | 20 | 0 |
| Net Total Recharges | 1,188 | 459 | 459 | 0 |
| | 26,036 | 10,304 | 10,219 | 85 |
| Net Departmental Total | | | | |

Comments on the above figures:

In overall terms, the Net Operational Expenditure for the second quarter of the financial year is £27,000 under budget profile excluding the Complex Care Pool.

Employee costs are currently showing £55,000 under budget profile. This is due to savings being made on vacancies within the department. Some of these vacancies have been advertised and have been or are expected to be filled in the coming months.

Other Premises expenditure is £5,000 over budget profile. This is a result of expenditure on maintenance and repairs for Independent Living equipment. There are approximately 324 stair lifts, 19 thru floor/wheelchair lifts and 77 ceiling track hoists requiring an annual service and potentially repairs. For quarter two, the cost included 155 visits to 132 properties, an increase of 42 visits and 36 sites on the first quarter. This increase has placed additional pressure on the budget.

Expenditure on Aids and Adaptations is £23,000 over budget half way through the financial year and this trend is expected to continue for the remainder of the year. As more service users are supported within their own homes, as opposed to moving into residential homes, this places pressure on this budget as more modifications to homes are required.

COMPLEX CARE POOL

Revenue Budget as at 30th September 2015

| | Annual Budget | Budget To Date | Actual To Date | Variance To Date (overspend) |
|--------------------------------|----------------|----------------|----------------|------------------------------|
| | £'000 | £'000 | £'000 | £'000 |
| Expenditure | | | | |
| Intermediate Care Services | 3,561 | 1,215 | 1,209 | 6 |
| End of Life | 192 | 122 | 142 | (20) |
| Sub Acute | 1,743 | 753 | 738 | 15 |
| Urgent Care Centres | 615 | 615 | 615 | 0 |
| Joint Equipment Store | 810 | 205 | 205 | 0 |
| Contracts & SLA's | 1,197 | 200 | 178 | 22 |
| Intermediate Care Beds | 596 | 298 | 314 | (16) |
| BCF Schemes | 2,546 | 923 | 923 | 0 |
| Community Care: | | | | |
| Residential & Nursing Care | 20,960 | 8,331 | 8,235 | 96 |
| Domiciliary & Supported Living | 9,569 | 5,259 | 5,257 | 2 |
| Direct Payments | 3,706 | 2,728 | 2,740 | (12) |
| Day Care | 463 | 152 | 160 | (8) |
| Contingency | 518 | 0 | 0 | 0 |
| Total Expenditure | 46,476 | 20,801 | 20,716 | 85 |
| Income | | | | |
| Residential & Nursing Income | -5,018 | -2,401 | -2,394 | (7) |
| Community Care Income | -1,583 | -617 | -595 | (22) |
| Direct Payments Income | -193 | -113 | -125 | 12 |
| Income from other CCGs | -114 | -57 | -50 | (7) |
| BCF Income | -9,451 | -4,284 | -4,284 | 0 |
| Contribution to Pool | -12,166 | -6,158 | -6,158 | 0 |
| ILF Income | -571 | -285 | -285 | 0 |
| Other Income | -50 | -50 | -47 | (3) |
| Total Income | -29,146 | -13,965 | -13,938 | (27) |

| | | | | |
|-----------------------------------|---------------|--------------|--------------|-----------|
| Net Divisional Expenditure | 17,330 | 6,836 | 6,778 | 58 |
|-----------------------------------|---------------|--------------|--------------|-----------|

Comments on the above figures:

The overall net expenditure budget is £58,000 under budget profile at the end of quarter 2 of the financial year.

Intermediate Care Services includes spend for the Therapy & Nursing Teams, Rapid Access Rehabilitation and Reablement.

There is a projected underspend on CCG Contracts due to Ship Street property vacancy. This underspend may actually increase as remaining tenants might move out.

Net Community Care is currently £54,000 under budget profile but is being monitored and analysed regularly via count and spend information which is shown below.

The total number of clients receiving a residential care package decreased by 0.5% during the first half of the financial year, from 604 clients in April to 601 clients in August. However the average cost of a residential package of care increased from £547 to £552 for the same period.

The total number of clients receiving a domiciliary package of care increased by 2.54% during the first half of the year, from 867 clients in April to 889 clients in August. The average cost of a domiciliary care package increased from £198 to £213 in the same period.

The total number of clients receiving a Direct Payment increased by 21% during the first half of the year, from 379 clients in April to 459 clients in August. The reason for the increase is previously Independent Living Funded service users now coming under the management of local authorities. The average cost of a DP package increased from £252 to £258 for the same period.

The Adult Health and Social Care budget will continue to be monitored closely due to its volatile nature.

Capital Projects as at 30th September 2015

| | 2015-16 Capital Allocation £'000 | Allocation To Date £'000 | Actual Spend To Date £'000 | Total Allocation Remaining £'000 |
|--------------------------------------|---|--------------------------------|-------------------------------------|---|
| Disabled Facilities Grant | 500 | 250 | 119 | 381 |
| Stair lifts (Adaptations Initiative) | 250 | 125 | 92 | 158 |
| RSL Adaptations (Joint Funding) | 200 | 100 | 55 | 145 |
| Community Meals Oven | 10 | 0 | 0 | 10 |
| Total | 960 | 425 | 266 | 694 |

Comments on the above figures:

Spend on Disabled Facilities Grants funded projects, Stairlift Adaptations and Joint Funded RSL Adaptations are currently running below budget profile. Total spend to date on the three initiatives amounts to £266k, compared with £357k for the equivalent period in the previous financial year. The bulk of the capital allocations for 2014/15 were substantially spent by year-end and it is currently assumed that this trend will continue in 2015/16, although the capital allocations will be monitored closely in-year in light of the current reduced spend levels.

The Community Meals Oven is a new project for 2015/16, and it is anticipated that the capital allocation will be fully spent during the year.

POLICY, PLANNING & TRANSPORTATION DEPARTMENT

Revenue Budget as at 30th September 2015

| | Annual Budget | Budget To Date | Actual To Date | Variance To Date (overspend) |
|---------------------------------------|---------------|----------------|----------------|------------------------------|
| | £'000 | £'000 | £'000 | £'000 |
| <u>Expenditure</u> | | | | |
| Employees | 4,555 | 2,223 | 2,209 | 14 |
| Other Premises | 222 | 78 | 67 | 11 |
| Hired & Contracted Services | 243 | 45 | 46 | (1) |
| Supplies & Services | 287 | 122 | 123 | (1) |
| Street Lighting | 2,082 | 617 | 617 | 0 |
| Highways Maintenance | 2,290 | 1,469 | 1,469 | 0 |
| Bridges | 98 | 4 | 4 | 0 |
| Fleet Transport | 1,397 | 477 | 477 | 0 |
| Lease Car Contracts | 516 | 222 | 222 | 0 |
| Bus Support – Hopper Tickets | 180 | 80 | 80 | 0 |
| Bus Support | 525 | 300 | 299 | 1 |
| Out of Borough Transport | 51 | 13 | 13 | 0 |
| Finance Charges | 406 | 166 | 166 | 0 |
| Grants to Voluntary Organisations | 68 | 34 | 34 | 0 |
| Direct Revenue Financing | 14 | 14 | 14 | 0 |
| NRA Levy | 60 | 30 | 30 | 0 |
| Total Expenditure | 12,994 | 5,894 | 5,870 | 24 |
| <u>Income</u> | | | | |
| Sales | -372 | -138 | -141 | 3 |
| Planning Fees | -531 | -285 | -297 | 12 |
| Building Control Fees | -201 | -123 | -134 | 11 |
| Other Fees & Charges | -449 | -280 | -290 | 10 |
| Rents | -8 | 0 | 0 | 0 |
| Grants & Reimbursements | -539 | -135 | -134 | (1) |
| Efficiency Savings | -60 | 0 | 0 | 0 |
| School SLAs | -40 | -40 | -40 | 0 |
| Recharge to Capital | -312 | 0 | 0 | 0 |
| Transfer from Reserves | -217 | 0 | 0 | 0 |
| Total Income | 2,729 | -1,001 | -1,036 | 35 |
| Net Controllable Expenditure | 10,265 | 4,893 | 4,834 | 59 |
| <u>Recharges</u> | | | | |
| Premises Support | 642 | 388 | 388 | 0 |
| Transport Recharges | 629 | 301 | 304 | (3) |
| Asset Charges | 7,791 | 0 | 0 | 0 |
| Central Support Recharges | 1,935 | 968 | 968 | 0 |
| Departmental Support Recharges | 393 | 196 | 196 | 0 |
| Departmental Support Recharges Income | -491 | -246 | -246 | 0 |
| Support Recharges Income – Transport | -3,734 | -1,700 | -1,700 | 0 |
| Support Recharges Income | -1,022 | -396 | -396 | 0 |
| Net Total Recharges | 6,143 | -489 | -486 | (3) |
| Net Departmental Total | 16,408 | 4,404 | 4,348 | 56 |

Comments on the above figures:

In overall terms revenue spending at the end of quarter 2 is below budget profile. This is due to small variances in a number of expenditure and income budget areas

The 'Other Premises' item is below budget to date mainly due to lower than expected utility and NNDR bills for Lower House Lane Depot within the Logistics Division.

Planning fee income is over the profiled budget to date due to a one-off, high value planning amount received during the last quarter, this is not expected to continue throughout the rest of the year. It is expected that income will be in line with the budget at year end.

Building Control income is exceeding the budget profile to date, the increased income reflects the increase in the number of control inspections provided by the department to members of the public, this is despite strong competition from outside competitors who can provide the same service except for the issuing of the certificate.

The above budget increase in 'Other Fees and Charges' is mainly due to income generated within the Traffic Division for overrun charges on statutory undertakers, the issuing of permits etc. This is expected to be just above budget throughout the year.

At this stage of the year it is anticipated that overall-spend will be within the Departmental budget at the financial year-end.

POLICY, PLANNING & TRANSPORTATION DEPARTMENT

Capital Projects as at 30TH September 2015

| | 2015/16 Capital Allocation £'000 | Allocation To Date £'000 | Actual Spend To Date £'000 | Allocation Remaining £'000 |
|--|---|--------------------------------|-------------------------------------|----------------------------------|
| Local Transport Plan | | | | |
| Bridges & Highway Maintenance | | | | |
| Bridge Assessment, Strengthening & Maintenance | 967 | 65 | 64 | 903 |
| Road Maintenance | 1,261 | 430 | 427 | 834 |
| | 2,228 | 495 | 491 | 1,737 |
| Total Bridge & Highway Maintenance | | | | |
| | 908 | 190 | 191 | 717 |
| Integrated Transport | | | | |
| | 3,136 | 685 | 682 | 2,454 |
| Total Local Transport Plan | | | | |
| | | | | |
| Halton Borough Council | | | | |
| Street lighting – Structural Maintenance | 200 | 55 | 53 | 147 |
| Street lighting – replacement programme | 1,700 | 180 | 181 | 1,519 |
| Risk Management | 120 | 45 | 45 | 75 |
| | 2,174 | 600 | 598 | 1,576 |
| Fleet Replacement | | | | |

| | | | | |
|-------------------------------------|--------------|--------------|--------------|--------------|
| | | | | |
| Total Halton Borough Council | 4,194 | 880 | 877 | 3,317 |
| <u>Grant Funded</u> | | | | |
| Local Pinch Point – Daresbury E'way | 943 | 10 | 9 | 934 |
| Surface Water Management Grant | 122 | 5 | 7 | 115 |
| S106 schemes | 384 | 0 | 0 | 384 |
| STEPS programme | 664 | 0 | 0 | 664 |
| Total Grant Funded | 2,113 | 15 | 16 | 2,097 |
| | | | | |
| Total Capital Programme | 9,443 | 1,580 | 1,575 | 7,868 |




The programme of spend regarding surface water management is dependent on uptake by members of the public. This in turn is affected by local weather conditions.

The STEP (Sustainable Transport Enhancement Package) programme is scheduled to start from quarter 3 this spend will then be reflected from this period onwards.

Explanation of Symbols




Symbols are used in the following manner:

Progress

| | Objective | Performance Indicator |
|--------------|--|--|
| Green |  Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe. | <i>Indicates that the <u>annual target is on course to be achieved</u>.</i> |
| Amber |  Indicates that it is <u>uncertain or too early to say at this stage</u> , whether the milestone/objective will be achieved within the appropriate timeframe. | <i>Indicates that it is <u>uncertain or too early to say at this stage</u> whether the <u>annual target is on course to be achieved</u>.</i> |
| Red |  Indicates that it is <u>highly likely or certain</u> that the objective will not be achieved within the appropriate timeframe. | <i>Indicates that the <u>target will not be achieved unless there is an intervention or remedial action taken</u>.</i> |

Direction of Travel Indicator

Where possible performance measures will also identify a direction of travel using the following convention

| | |
|--------------|---|
| Green |  Indicates that performance is better as compared to the same period last year. |
| Amber |  Indicates that performance is the same as compared to the same period last year. |
| Red |  Indicates that performance is worse as compared to the same period last year. |
| N/A | Indicates that the measure cannot be compared to the same period last year. |